

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM: *C/SS/ORD* EXTENSION NO. DATE

TO: (Officer designation, room number, and building) DATE RECEIVED FORWARDED OFFICER'S INITIALS COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. *C/SS/ORD* *5/9* *[Signature]* CAREER SERVICE PANEL MINUTES  
3 APRIL 1973

2. (1) For signature, please  
and

3. Do I xerox a copy  
4. for each Panel member's  
5. CSP Handbook, or do we  
6. just retain one copy of  
7. the attachment in the  
8. permanent file for the CSP  
9. members' review? If we  
10. choose the latter route,  
11. maybe you should tell the  
12. CSP members at the staff  
13. meeting that the minutes  
14. for both the 3rd and  
15. 9th of April are available  
for review since we have  
approval for these minutes  
listed on the Agenda.

10. DD/ORD (10) For signature, please

11. *I did not plan to make*  
12. *distribution of these minutes*  
13. *but have distributed a*  
14. *memo to all members*  
15. *stating that these minutes*  
*are available in Support*  
*Office for their review.*

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

DRAFT - Special Session, CSP/ORD  
3 April 1973

**DRAFT**

FROM:

Executive Secretary, CSP/ORD

EXTENSION

2637

NO.

**EYES ONLY**

DATE

6 April 1973

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DD/ORD 25X1A9a

(3)

██████████ has seen the attached and has made his corrections.

2.

3. D/ORD

For your comments and return. As you were the principal speaker, I felt that you should see this before we make distribution.

*Sub R.*

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Recommend that  
 the verbatim report  
 not be distributed.  
 A brief synopsis of  
 the principal points  
 sans remarks about  
 individuals should  
 be adequate.  
 I hope the  
 point was made  
 that an appropriate  
 word from the  
 work how the  
 proper person to  
 involved was in  
 order. That  
 will suffice.